

Committee Area	Committee Name	Committee Description	Location
Ball Crew	Ball Crew	Responsible for on-court player services (Must be 12 -14 years old)	Outside
Information Tech./Admin	Accreditation	Responsible for preparing accreditation on a user-friendly system	Inside
Finance	Finance	Responsible for all cash functions of the tournament and issuing players prize money receipts. Good with numbers and MS Excel. Mature personality, and good customer service skills.	Inside
Ushering	Centre Court Control	Responsible for verifying tickets and directing people to their seats	Outside . must be able to stand for long periods
	Outside Courts and Pass Control	Responsibilities include verifying credentials for access into restricted areas and helping with crowd control at outside courts	Inside and Outside
Promotions/Greeters	Greeters	Responsible for welcoming volunteers to the tournament and overseeing the shuttle bus system	Outside
	Promotions	Volunteers interact with spectators on behalf of sponsors. They operate contests, special events and giveaways. It is recommended that you are under 30 years of age	Outside
	Magazine Sales	Responsible for selling and distributing the tournament commemorative magazine	Outside
	Shuttle Bus	Responsible for speaking to groups of people on our shuttle buses and letting them know what is happening on-site	Inside and Outside
Tennis Canada	Tennis Matters Charity	Assisting with Tennis Canada tennis matters charity and facilitating the on-site auctions that take place throughout the week.	Inside
Customer Service	Ticket Takers	Responsible for making sure that no one with incorrect tickets or passes is allowed onto the grounds	Outside
	VIP Services	Responsible for hosting VIPs in the Centre of Excellence and at the VIP Entrance.	Inside
	Guest Information	Responsible for answering any question regarding the tournament, grounds information, special daily promotions, corporate initiatives, checking in baggage and accommodation/taxi. Also manage lost and found items.	Outside
Transportation	Transportation	Responsible for driving the tournament VIPs around the city, generally between the airport, the hotels and tournament site. (Minimum age is 25)	Inside and Outside
Food & Beverage	Catering	Responsible for delivery of supplies to various locations throughout the site. Must be able to lift and carry heavy items	Inside and Outside
	Volunteer Restaurant	Responsible for the operations of our volunteer restaurant and lounge	Inside
Clothing	Uniforms	Responsible for organizing and distributing a large number of clothing packages for various tournament operations. This committee works primarily before the tournament, and flexibility is necessary for when the uniforms arrive.	Inside
Other	Public First Aid	Provide First Aid Services to spectators and volunteers. Must be a Paramedic or R.N.	Inside